

RESUME

Miss. Kaveri Gokul Gund

Address: At Post Naitale

Tal-Niphad, Dist-Nashik 422303.

Email: kaverig1463@gmail.com

Mob. No:- 8605401463

Job objective:-

- To be associated with an organisation which give me career
- Path and job satisfaction using my communication skill.

STRENGTH:-

- Strong willpower& Positive Attitude towards on work
- Proper decision making in any circumstances
- Good Communication skill.

EDUCATIONAL QUALIFICATION:-

- S.S.C. (March 2017) From Nashik Board.
- H.S.C (Feb 2015) From Nashik Board.
- B.Com (Business Administration) (July 2022) From Pune University.
- M.Com (Business Administration) (May 2024) From pune University

PROFESSIONAL COURSE:-

- Successfully completed "CCC with 87.00%"
- Successfully completed "Tally ERP9 with 87.00%" Grade A+.

WORK EXPERIENCE-

Divansh finance, Niphad

senior executive

March 2024

Mstock, work from home - HR

March 2023 - Aug 2023

- Arrenge Meeting
- Take Interviews

Teaching Experience

3 month Teaching Experience of private classes

SKILL:-

I am quite good in computer, to operate MS OFFICE 2007 (Doc., Excel, PowerPoint etc.)

PERSONNEL DETAILS:-

- Name: Kaveri Gokul Gund
- Date of Birth:26/01/2002.
- Sex: Female
- Marital Status: unmarried
- State: Maharashtra (india)
- Religion/Cast: Hindu/ Maratha
- Languages Known: Marathi, Hindi, English.
- Hobbies: Listening to Music, Reading, Travelling

DECLARATION

I hereby declare that all the particulars furnished by me are in this application are true, correct & complete to the best of my knowledge and belief.

(Kaveri Gokul Gund)
